

<b>Committee(s):</b>	<b>Date(s):</b>
Port Health and Environmental Services	15 Jul 2014
<b>Subject:</b>	<b>Public</b>
Revenue Outturn 2013/14	
<b>Report of:</b>	<b>For Information</b>
The Chamberlain Director of the Built Environment Director of Markets and Consumer Protection Director of Open Spaces	

### Summary

This report compares the revenue outturn for the services overseen by your Committee in 2013/14 with the final agreed budget for the year. Overall total net expenditure during the year was £14.012M, whereas the total agreed budget was £14.494M, representing an underspending of (£482,000) as set out below:

<b>Summary Comparison of 2013/14 Revenue Outturn with Final Agreed Budget</b>			
	<b>Final Approved Budget £000</b>	<b>Revenue Outturn £000</b>	<b>Variation Increase / (Reduction) £000</b>
<b>Direct Net Expenditure</b>			
Director of the Built Environment	6,842	6,671	(171)
Director of Markets and Consumer Protection	2,783	2,617	(166)
Director of Open Spaces	(1,474)	(1,563)	(89)
City Surveyor	584	541	(43)
<b>Total Direct Net Expenditure</b>	<b>8,735</b>	<b>8,266</b>	<b>(469)</b>
<b>Capital and Support Services</b>	<b>5,759</b>	<b>5,746</b>	<b>(13)</b>
<b>Overall Totals</b>	<b>14,494</b>	<b>14,012</b>	<b>(482)</b>

Chief Officers have submitted requests to carry forward underspendings, and these will be considered by the Chamberlain in consultation with the Chairman and Deputy Chairman of the Resource Allocation Sub Committee.

### Recommendation(s)

Members are asked to:

- Note the report and the proposed carry forward of underspendings to 2014/15.

## Main Report

### Revenue Outturn for 2013/14

1. Actual net expenditure for your Committee's services during 2013/14 totalled £14.012M, an underspend of (£482,000) compared to the final approved budget of £14.494M. A summary comparison with the final agreed budget for the year is tabulated below. In this and subsequent tables, figures in brackets indicate income or in hand balances, increases in income or decreases in expenditure.

<b>Summary Comparison of 2013/14 Revenue Outturn with Final Agreed Budget</b>				
	<b>Final Agreed Budget</b>	<b>Revenue Outturn</b>	<b>Variation Increase / (Reduction)</b>	<b>Variation Increase / (Reduction)</b>
	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>%</b>
<b>Local Risk</b>				
Director of the Built Environment	6,842	6,671	(171)	(2)
Director of Markets and Consumer Protection	2,775	2,617	(158)	(6)
Director of Open Spaces	(1,509)	(1,598)	(89)	(6)
City Surveyor	584	541	(43)	(7)
<b>Total Local Risk</b>	<b>8,692</b>	<b>8,231</b>	<b>(461)</b>	<b>(5)</b>
<b>Central Risk</b>				
Director of Markets and Consumer Protection	8	0	(8)	(100)
Director of Open Spaces	35	35	0	0
<b>Total Central Risk</b>	<b>43</b>	<b>35</b>	<b>(8)</b>	<b>(19)</b>
<b>Capital and Support Services</b>	<b>5,759</b>	<b>5,746</b>	<b>(13)</b>	<b>0</b>
<b>Overall Totals</b>	<b>14,494</b>	<b>14,012</b>	<b>(482)</b>	<b>(3)</b>

2. The main local risk variations comprise:

- **Director of the Built Environment**

- reductions in street cleansing (£43,000) and waste disposal (£45,000) contract costs due respectively to a reduced requirement for additional works as a result of the mild winter, and provision made for a potential change of recycling provider at additional cost which was not required;
- additional income from Fixed Penalty Notices, cleaning of private land and an increase in the Walbrook Wharf management fee

rebate from Cory resulting from reduced waste tonnage throughput, (£92,000).

- **Director of Markets and Consumer Protection**

- an increase in income at the Heathrow Animal Reception Centre from fish imports and the Passports for Pets scheme, (£210,000);
- a reduction in employee costs due to delays in payment of redundancy costs related to the Port Health review, (£107,000);
- additional income from Products of Animal Origin inspection, as an expected drop in the volume of trade did not materialise, (£119,000);
- a reduction in income as a planned transfer from the Products of Animal Origin Reserve was not required due to the underspends/additional income outlined elsewhere, £399,000;
- the balance of the underspend is made up of small variances across a wide range of budgets.

- **Director of Open Spaces** – an increase in income from grave sales and burials, (£53,000).

3. Appendix A provides a more detailed comparison of the local risk outturn against the final agreed budget, including explanation of significant variations. Appendix B shows the gross local risk expenditure and income against budget for each service.

### **Local Risk Carry Forward to 2014/15**

4. The Director of the Built Environment has a local risk underspending of £171,000 on the activities overseen by your Committee. The Director also had local risk underspending totalling £295,000 on activities overseen by other Committees. The Director is proposing that £399,000 of his total eligible underspend of £440,000 be carried forward, of which £167,00 relates to activities overseen by your Committee for the following purposes:
  - Purchase and fitting of replacement chassis for Garchey waste disposal system vehicle – £47,000
  - Purchase of on-street waste collection information system – £60,000
  - Improvements to publicity and signage for public conveniences in light of recent survey feedback – £10,000
  - Consultant to assess the value of the City's street furniture as a 'rentable asset' for Wi-Fi aerials – £15,000
  - Building and remedial works for office reorganisation – £35,000
5. The Director of Markets and Consumer Protection has a local risk underspending of £158,000 on the activities overseen by your Committee, of which £108,000 is eligible to carry forward to 2014/15. The Director also had

net local risk underspending totalling £490,000 on activities overseen by other Committees. The Director is proposing that the maximum permitted £402,000 of his total eligible underspend of £598,000 be carried forward, of which £137,000 relates to activities overseen by your Committee for the following purposes:

- Replacement of equipment for City Environmental Health and Trading Standards (including upgrade of CityAir app) – £10,000
- Overtime to support night-time economy work – £5,000
- Recruitment of two apprentices within City Environmental Health and Heathrow Animal Reception Centre – £24,000
- Redundancy costs associated with the recent Port Health review – £55,000
- Launch refit required to keep the vessels in working order and operating to their full capacity – £10,000
- Hire of Portakabins at Heathrow Animal Reception Centre for use in provision of onsite training courses – £13,000
- Installation of vivariums to house reptiles etc. (Heathrow Animal Reception Centre) – £20,000

6. The Director of Open Spaces has a local risk underspending of £89,000 on the activities overseen by your Committee. The Director also had net local risk underspending totalling £143,000 on activities overseen by other Committees. The Director is proposing that £217,000 of her total eligible underspend of £232,000 be carried forward, of which £89,000 relates to activities overseen by your Committee for the following purposes:

- Replacement of two essential grave digging vehicles which have reached the end of their useful life – £60,000
- Installation of additional photovoltaic cells to generate sufficient energy to power the offices and staff facilities year round (compared to 6 months currently being achieved) – £29,000

## Appendices

- Appendix A – Port Health and Environmental Services Committee Comparison of 2013/14 Revenue Outturn with Final Agreed Budget
- Appendix B – Port Health and Environmental Services Committee Analysis of Local Risk Revenue Outturn 2013/14 by Service

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